



# MAHATMA GANDHI CENTRAL UNIVERSITY

[ Established by an Act of Parliament ]

## MINUTES

OF

**2<sup>ND</sup> MEETING OF THE**

**ACADEMIC COUNCIL HELD ON**

**9<sup>TH</sup> MAY 2018 AT 12:00 NOON**

**VENUE:** Indian Institute of Mass Communication, JNU New Campus,  
Aruna Asaf Ali Marg, New Delhi – 110 067

### OFFICIAL ADDRESS

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# MAHATMA GANDHI CENTRAL UNIVERSITY

Camp Office, Raghunathpur, Motihari, District – East Champaran, Bihar

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## MINUTES

1. The **Second Academic Council Meeting** of the Mahatma Gandhi Central University was held on **9<sup>th</sup> May 2018** at **12:00 Noon** at Indian Institute of Mass Communication, JNU New Campus, Aruna Asaf Ali Marg, New Delhi – 110 067. The following members were present:

SL.	NAME OF THE MEMBERS	
1.	Prof. (Dr) Arvind Agrawal Vice-Chancellor, Mahatma Gandhi Central University, Motihari	Chairman
2.	Dr Rekha Agrawal	Member
3.	Dr Ravindranath Singh Rathore	Member
4.	Dr Ram Chandra Prasad Singh	Member
5.	Dr A.K. Jain	Member
6.	Dr J.P. Lal	Member
7.	Dr Abhimanyu Kumar Singh	Member
8.	Dr Rajeev Ranjan	Member
9.	Dr Anil Kumar Sinha	Member
10.	Dr Ramesh Singh	Member
11.	Dr Arun Mishra	Member

12.	<b>Dr Arti Sinha</b>	<b>Member</b>
13.	<b>Dr Rabindra Kumar</b>	<b>Member</b>
14.	<b>Dr Surendra Rai</b>	<b>Member</b>
15.	<b>Dr Asutosh Pradhan</b> OSD (Administration), Mahatma Gandhi Central University, Motihari	<b>Ex-Officio Secretary</b>

2. The following members could not attend the meeting due to their prior commitments and unavoidable reasons and were granted leave of absence.

SL.	NAME OF THE MEMBERS	
1.	<b>Dr Bhagwan Lal Sahni</b>	Member
2.	<b>Dr Maheshwar Prasad Singh</b>	Member
3.	<b>Dr Sanjay Singh</b>	Member
4.	<b>Dr Inder Veer Malhan</b>	Member
5.	<b>Dr Lal Mohan Singh</b>	Member
6.	<b>Dr Surendra Choudhary</b>	Member

3. The Vice-Chancellor extended a warm welcome to all the Members of the Academic Council who attended its Second Meeting despite their busy schedule and prior commitments. Thereafter, he introduced all the Members who attended the Academic Council Meeting first time with the others members of the Academic Council.
4. The Vice-Chancellor informed the house about the sad demise of Prof. Balram Rai (*an Hon'ble Member of the present Academic Council*). Thereafter, a two-minute silence was held as a mark of condolence to the departed soul. The Members further desired that a Condolence message be sent to his family on behalf of all the Members of the Academic Council and the University.
5. The Vice-Chancellor apprised the members about the present status of transfer of permanent land to the University by the State Government of Bihar for establishment of its permanent campus.
6. The Vice-Chancellor gave a brief power-point presentation on the proposed campus of the University with visuals of various structures and buildings. With regard to open spaces and plantation along major roads within the campus, a visual presentation was made of various trees/plants that flower in different months of the year whose same species would be planted along either side of a particular road. The vision is to maintain scenic beauty within the campus all-round the year. The

Members of the Academic Council after the watching the visual and structural designs, appreciated the hard work being put up by the Vice-Chancellor for developing a world class Institution of Higher Education which is also environment friendly.

7. Thereafter, the Vice-Chancellor invited Prof. Austosh Pradhan, OSD (Administration)-cum-Secretary to take up the agenda items and the following Agenda was taken up for discussion.

**THEREAFTER, THE AGENDA WAS TAKEN UP AS UNDER:**

**Item: AC (2018):02:01      Confirmation of the Minutes of 1<sup>st</sup> Academic Council Meeting held on 29<sup>th</sup> August 2016 at 2:00 PM at Mahatma Gandhi Central University, Camp Office, Raghunathpur, Motihari, District – East Champaran, Bihar.**

The Minutes of 1<sup>st</sup> Academic Council Meeting held on 29<sup>th</sup> August 2016 at 2:00 PM at Mahatma Gandhi Central University, Camp Office, Raghunathpur, Motihari, District – East Champaran, Bihar is placed before the Academic Council at **ANNEXURE – 02.01 [Page No. 12 to 32]** for confirmation.

**The Academic Council confirmed the Minutes of 1<sup>st</sup> Academic Council Meeting held on 29<sup>th</sup> August 2016.**

**Item:AC (2018):02:02      To place before the Academic Council, the Report about the Action Taken on the decision of its 1<sup>st</sup> Meeting held on 29<sup>th</sup> August 2016 at 2:00 PM at Mahatma Gandhi Central University, Camp Office, Raghunathpur, Motihari, District – East Champaran, Bihar.**

**The Academic Council noted the Action Taken Report on decision of its 1<sup>st</sup>Meeting held on 29<sup>th</sup> August 2016.**

**ITEM(S) FOR REPORTING AND RATIFICATION:**

**Item: AC (2018):02:03      To place before the Academic Council the Annual Report 2015-16 of the University for the period from 3<sup>rd</sup> February 2016 (A/N) to 31<sup>st</sup> March 2016 for reporting.**

The Central Universities Act 2009 provides that the "Annual Report of the University shall be prepared under the direction of the Executive Council", which shall include, among other matters, the

steps taken by the University towards the fulfilment of its objects and shall be submitted to the Court on or before such dates as may be prescribed by the Statutes and the Court shall consider the report in its annual meeting. The Court shall submit the Annual Report to the Visitor along with its comments, if any and a copy of the Annual Report, as prepared shall also be submitted to the Central Government, which shall, as soon as maybe, cause the same to be laid before both the Houses of Parliament.

The Annual Report of the University for the Period from 3<sup>rd</sup> February 2016 (A/N) to 31<sup>st</sup> March 2016 is placed at **ANNEXURE - 02.03 [Page No. 39 to 40]** for information of all concerned.

It is pertinent to mention here that the Executive Council vide Item No. EC (2017):05.16 in its 5<sup>th</sup> Meeting held on 25<sup>th</sup> June 2017 approved the said Annual Report of the University.

**The Academic Council considered and ratified the Item.**

**Item: AC (2018):02:04**

**To ratify the action taken by the Vice-Chancellor under sub-section (3) of Section 11 of the Central Universities Act 2009 with regard to approval of University Prospectus 2017-18 for admission to various Under-Graduate and Post-Graduate Programmes.**

As per Statute 14(d), the power to frame such regulations and rules consistent with the Statutes and the Ordinances regarding the academic functioning of the University, discipline, residence, admission, award of fellowship and studentships, fees, concessions, corporate life and attendance is vested with the Academic Council of the University. As such, the Prospectus of the University for the Academic Year 2016-17 for admission to Certificate, Under-Graduate and Post-Graduate Programmes was required to be considered and approved by the Academic Council.

Since the process of making admissions could not be started until the prospectus is approved by the statutory authorities of the University and the meeting of Statutory Authorities of the University i.e., Academic Council / Executive Council could not be convened due to administrative reasons, therefore taking a holistic view that the admission process is an important and time bound activity, the Prospectus 2017-18 of the University was approved by the Vice-Chancellor, in exercise of the powers vested in him vide sub-section (3) of Section 11 of the Central Universities Act 2009, in anticipation of the approval of the Academic Council & Executive Council and the admission process

completed successfully. A copy of the Prospectus issued by the University contains all details viz. Name of Department, Number of Seats in each Department, Fees, admission etc., is annexed herewith **(ANNEXURE – 02.04) [Separate Document]**.

It may be noted that besides 12 Under-Graduate Programmes started in previous Academic Session 2016-17, the University from the Academic Session 2017-18 started B.Tech. in Computer Science and Engineering with an intake of 30 students.

**The Academic Council considered and ratified the Item.**

**Item: AC (2018):02:05**

**To ratify the action taken by the Vice-Chancellor under sub-section (3) of Section 11 of the Central Universities Act 2009 with regard to approval of total 10 (Ten) Ordinances of the University.**

Keeping in view the several communications being received from Ministry of Human Resource Development, New Delhi regarding submission of First Ordinances of the University to the Ministry of HRD on priority basis, the Vice-Chancellor by exercising the powers vested in him under Section 11(3) of the Central Universities Act 2009 approved the following ten Ordinances:

Sl.	Title of the Ordinance
1.	Transfer of Credit
2.	The Deans' Committee
3.	Relating to Appointments made under Statute 19(2)
4.	Games and Sports Committee
5.	Standing Committee on Equivalence for Recognition of Examinations/Degrees
6.	Rules for forwarding of applications of University Employees when seeking Employment outside and grant of lien in the event of their selection.
7.	Powers and Functions of the Planning and Monitoring Board
8.	Constitution, Powers and Functions of the School Board
9.	University Library Committee
10.	University Building Committee

Accordingly, the aforesaid Ordinances were forwarded to the Ministry of HRD/UGC by the University vide its letter No.F.11-1/MGCUB/GA/2016/1471-77 dated 15<sup>th</sup> June 2017 **(ANNEXURE – 02.05) [Page No. 41 to 58]** with the request to get the aforesaid

Ordinances approved by the Hon'ble Visitor of the University at the earliest possible, so that the aforesaid Ordinances could be published by the University in the Gazette of India as per Section 43(1) of Central Universities Act 2009.

The copy of the aforesaid Ordinances forwarded to MHRD/UGC is placed at ANNEXURE – 02.05 for reporting and ratification of the Academic Council.

It is pertinent to mention here that out of the aforesaid 10 Ordinances, the Ordinances as mentioned at Sl. No. 1, 2, 3, 4, 5, 7 and 8 stands approved by the UGC/MHRD and has already been notified in the Gazette of India except Ordinance as mentioned at Sl. 1 & 3 on pre-page.

**The Academic Council considered and ratified the action taken by the Vice-Chancellor with minor modification/changes in Ordinance dealing with “Rules for forwarding of applications of University Employees when seeking Employment outside and grant of lien in the event of their selection”, which is as under:**

**“Keeping in view the factual position that the University is in its nascent & early stage, therefore, the Members of the Academic Council felt that it would affect the teaching and academic functioning of the University to relieve a teacher along with Lien/Extra Ordinary Leave at this juncture.**

**Since the process of recruitment is lengthy and time-taking, therefore, the Members recommended that no faculty or administrative staff should be allowed to avail lien until they have completed five years of regular and continuous service in the University (i.e., excluding the time period spent on Extra Ordinary Leave, Child Care Leave, Study Leave or absence from the University for more than 45 days at a stretch on any Ground) from the date of their joining in the University on regular basis.**

**Further, an employee of the University who wants to apply for employment anywhere outside the University before completion of five years from the date of his/her joining in the University on regular basis, may be granted “No Objection Certificate” on the condition that if he/she is selected to the said post, then he/she have to resign from the University and for the same he/she shall not be granted Lien/Extra Ordinary Leave under any**

**circumstances.” This provision of not granting lien shall be initially for a period of 5 years from the date of establishment which will be further reviewed by the Statutory Authorities of the University.**

**Item: AC (2018):02:06      To report to the Academic Council about the matter regarding signing of Tri-Partite agreement with the Ministry of Human Resource Development and University Grants Commission.**

Ministry of Human Resource Development have asked the University to enter in to a tri-partite agreement with Ministry of Human Resource Development and University Grants Commission With the objective to assess and facilitate the performance of the University on selected key parameters against the targets set so as to incrementally improve the performance of the University. In this regard it is to inform the members of the Academic Council that all the relevant information in the respective columns have been filled-up and sent to Ministry of Human Resource Development for doing the needful at their end. A copy of the final Tri-Partite Agreement sent by MHRD to be signed between Ministry of Human Resource Development, University Grants Commission and Mahatma Gandhi Central University is placed at **ANNEXURE - 02:06 [Page No. 59 to 69]** for information of all concerned.

**The Academic Council ratified the action taken by the Vice-Chancellor.**

#### **ITEM(S) FOR CONSIDERATION AND DECISION:**

**Item: AC (2018):02:07      To place before the Academic Council, the draft Ordinance of the University dealing with “Assignment of Departments and Centres to Schools of Studies” for consideration and approval.**

The draft Ordinance of the University dealing with “Assignment of Departments and Centres to Schools of Studies” is placed below at **ANNEXURE - 02.07 [Page No. 70 to 75]** for consideration and approval.

**The Academic Council considered and approved the said Ordinance with minor modification/changes as under:**



- i. Under the School of Life Sciences, “Department of Biotech & Genome” to be replaced and read as “Department of Biotechnology and Genomics”.
- ii. Under the School of Humanities and Languages, “Department of Comparative Religion and Civilization” to be replaced and read as “Department of Indology, Comparative Religion and Civilization”.

**Item: AC(2018):02:08**

To place before the Academic Council, the draft of the Statute 40 dealing with “Establishment of Schools, Departments and Centre of Studies” for consideration and approval.

In accordance with the provision under Section 26(k) read with Section 27(2) and Statutes 15(1) and 15(5)(a) of the Central Universities Act 2009, the draft Statute 40 dealing with Establishment of Schools, Departments and Centres of Studies, have been prepared and annexed herewith **(ANNEXURE – 02.08) [Page No. 76 to 81]** for kind consideration and approval of the Academic Council.

**The Academic Council considered and approved the said Statute with minor modification/changes as under:**

- i. Under the School of Life Sciences, “Department of Biotech & Genome” to be replaced and read as “Department of Biotechnology and Genomics”.
- ii. Under the School of Humanities and Languages, “Department of Comparative Religion and Civilization” to be replaced and read as “Department of Indology, Comparative Religion and Civilization”.

**Item: AC (2018):02:09**

To place before the Academic Council, the matter regarding entering into Memorandum of Understanding (MoU) with reputed/renowned Universities/Organisations/Institutions.

The University is in its nascent stage and in order to provide best opportunities to its students, it is in negotiations with following premier higher educational and research institutions and government and state level bodies / authorities / boards / Institutions to enter into Memorandum of Understanding (MoU):

- i. Dr RP Central Agricultural University Pusa, Samastipur;
- ii. NIT Patna;
- iii. Indian Institute of Mass Communication, New Delhi;

- iv. The Institute of Company Secretaries of India (ICSI), New Delhi; and
- v. The Institute of Chartered Accountants of India (ICAI), New Delhi

The matter is placed before the Academic Council for kind consideration and approval with respect to entering into Memorandum of Understanding (MoU) with aforesaid reputed/renowned Universities/Organisations/Institutions.

**The Academic Council considered and approved the Item.**

**Item: AC (2018):02:10**

**To place before the Academic Council, the draft Ordinance of the University dealing with “Medium of Instructions, Examinations, Evaluation and Grading System for Programmes of Studies other than the Research Degree Programmes” for consideration and approval.**

The draft Ordinance of the University dealing with “Medium of Instructions, Examinations, Evaluation and Grading System for Programmes of Studies other than the Research Degree Programmes” is placed below at **ANNEXURE – 02.10 [Page No. 82 to 116]** for consideration and approval.

**The Academic Council considered and approved the Ordinance with following minor modification/changes in Clause 3.1:**

**Clause 3.1 should be replaced as under:**

**3.1. A student admitted to a Programme of Study of the University, shall be required to fill the “Course Registration Form” immediately on commencement of each semester in which she/he has to fill the details of course(s) of study chosen by her/him within the stipulated time of 15 days and on payment of the prescribed fee as notified the Department / University.**

**Item: AC (2018):02:11**

**To place before the Academic Council, the Minutes of various School Boards for consideration and approval.**

The Minutes of the following School Boards are placed below for consideration and approval:

- i. Minutes of First Meeting of School Board of School of Commerce and Management Sciences [ANNEXURE - 02.11(i)];
- ii. Minutes of First Meeting of School Board of School of Computer Sciences & Information Technology [ANNEXURE - 02.11(ii)];
- iii. Minutes of First Meeting of School Board of School of Humanities and Languages [ANNEXURE - 02.11(iii)];
- iv. Minutes of First Meeting of School Board of School of Life Sciences [ANNEXURE - 02.11(iv)];
- v. Minutes of First Meeting of School Board of School of Mathematics & Statistical Sciences [ANNEXURE - 02.11(v)];
- vi. Minutes of First Meeting of School Board of School of Physical and Material Sciences [ANNEXURE - 02.11(vi)];  
and
- vii. Minutes of First Meeting of School Board of School of Social Sciences [ANNEXURE - 02.11(vii)].

**Item was deferred.**

**ITEM WITH THE PERMISSION OF CHAIR:**

**Item: AC (2018):02:01(C) To consider the matter regarding revision of fee prescribed for Academic Session 2017-18 proposed by the following members of the Academic Council:**

- i. **Dr Ram Chandra Prasad Singh**
- ii. **Dr Anil Kumar Sinha**
- iii. **Dr Arun Mishra**
- iv. **Dr Arti Sinha**
- v. **Dr Abhimanyu Kumar Singh**
- vi. **Dr Ramesh Singh**
- vii. **Dr Surendra Rai**

In view of the weaker economic capacity of the students in Bihar especially in North Bihar compared to rest of India and with a view to fulfil the national aspiration of Social Inclusion in Higher Education for economically weaker sections and backward

regions as enshrined in Government Policy, the said Members of the Academic Council proposed the following in contrast to recommendation of the Finance Committee made in its 4<sup>th</sup> Meeting held on 20<sup>th</sup> February 2018 at AIU, New Delhi:

- i. to revise and roll back the Fees of Students admitted in the University during the Academic Session 2017-18 for various UG and PG Programmes with a reasonable provision of 20% (rounded off to the nearest higher integer) hike in the fees as compared to the fees prescribed by the University during the Academic Session 2016-17.

Further, the fees for B.Tech. Programme which was launched for the first time during the Academic Session 2017-18 also prescribed fees on the higher side in consonance with the hike in fee for rest of the Programmes in the Academic Session 2017-18 compared to fees prescribed in the Academic Session 2016-17. Hence, it is proposed that roll back in fees for the B.Tech Programme may be considered by the Executive Council of the University accordingly.

- ii. to exempt tuition fees for the toppers (One Male and One Female) of Graduate Entrance Test (GET) and Masters Entrance Test (MET) of both the batches i.e., 2016-17 and 2017-18 and years to come as announced by the Hon'ble Minister of HRD Shri Prakash Javadekar Ji on the occasion of Inauguration of First Academic Session of the University on 4<sup>th</sup> October 2016 in Motihari.

**The Academic Council considered the proposal and unanimously approved the same.**

**Item: AC (2018):02:02(C) To consider the matter regarding attendance system in the University for teachers and students, proposed by the following members of the Academic Council:**

- i. **Prof. A.K. Jain**
- ii. **Prof. J.P. Lal**
- iii. **Prof. Rekha Agrawal**
- iv. **Prof. R.S. Rathore**
- v. **Dr Rajeev Ranjan**
- vi. **Dr Rabindra Kumar**
- vii. **Dr Anil Kumar Sinha**

The aforesaid members of the Academic Council felt that attendance of teachers should be monitored regularly. As such Bio-Metric Attendance System should be introduced in the

University for all faculty and staff of the University in the Academic Departments/Centres. This system will ensure discipline among the faculty and also in the proper holding of classes and other academic functions of the University.

The Members of the Academic Council further recommended that till the proper installation of Bio-Metric Attendance System in the University, in the interim, the Modus Operandi for marking the attendance of teachers should be initially through individual signatures that is unique and identifiable, in the Staff Attendance Register to be maintained by the Head of the Department concerned, both on arrival and before leaving office as per the scheduled time. The concerned Head of the Department has to certify the marking of attendance of the entire faculty and other staff under the respective Departments on daily basis.

The Members of the Academic Council also desired that attendance of students should also be monitored regularly.

For the proper function of the academic activities in the University including the holding of classes and teaching, the members proposed that a Committee to monitor the same should be constituted by the Vice-Chancellor at the earliest. At this juncture, the Vice-Chancellor apprised all the Members of the Academic Council that the University has already constituted an Academic Monitoring Committee for the purpose who would be entrusted with this task i.e., marking of attendance by the faculty and students of the University. The Academic Council unanimously ratified the action taken by the Vice-Chancellor with respect to constitution of Academic Monitoring Committee as integral part of Academic Audit.

**The Academic Council considered the proposal and unanimously approved the same.**

The meeting ended with the vote of thanks to the Chair.

**Prof. Asutosh Pradhan**  
*Ex-Officio Secretary &  
OSD (Administration), MGCUB*

**Confirmed**

**Prof. (Dr) Arvind Agrawal**  
*Chairman &  
Vice-Chancellor, MGCUB*